



DOCKS AND COMMONS COMMISSION

AGENDA

Thursday, September 17, 2026

6:00 pm

THIS AGENDA IS SUBJECT TO CHANGE PRIOR TO THE START OF THE CITY COUNCIL MEETING

1. CALL TO ORDER

2. ADOPT AGENDA

3. OATH OF OFFICE

- a. Michael Gardner, Abutter

4. PUBLIC COMMENTS

5. AGENDA

- | | |
|--|-------|
| a. Approval of the March 19, 2026 DCC Meeting Minutes | 1-4 |
| b. Mound Fire Department Carlson Slip Proposal | 5-9 |
| c. Addition of multiple slip at the end of Three Points Blvd. | 10-16 |
| d. 2027 Brighton Commons Rip Rap Project and 2026 Project Review | 17-19 |
| e. End of Dock Commission Terms of Olson and Jensen | 20 |

6. ANNOUNCEMENTS

- a. Comments/Reports from Commission Members
- b. Comments/Reports from City Staff Liaison
- c. Next Docks and Commons Commission Meeting: Thursday, November 17, 2026 at 6:00 p.m.

7. ADJOURN

MOUND DOCKS AND COMMONS COMMISSION MINUTES
March 19, 2026

The Mound Docks and Commons Commission met on Thursday, March 19, 2026, at 6:00 p.m. in the City Council Chambers of the Centennial Building at 5341 Maywood Road in Mound.

Present: Chair Heidi Peterson, Commissioners Derrick Hentz, Dave Olson and Jesse Jensen and Representative Kevin Castellano.

Absent: Commissioner Michael Gardner

Others Present: Administrative Services Coordinator/City Clerk Kevin Kelly

1. Call to Order

Heidi Peterson called the meeting to order at 6:02 p.m.

2. Adopt Agenda

MOTION, by Olson, seconded by Hentz, to adopt the agenda. All voted in favor. Motion carried.

3. Oath of Office

Kelly administered the Oath of Office to Derrick Hentz.

4. Election of Officers – Chair and Vice Chair

After a brief discussion the DCC decided to keep the two officers in their same positions for 2026.

MOTION by Peterson, seconded by Hentz, to approve Heidi Peterson as DCC Chair and Derrick Hentz as DCC Vice Chair. Motion carried.

5. Public Comments

No one came forward.

6. Agenda

a. Approval of the minutes of the January 15, 2026 DCC Meeting

MOTION by Hentz, seconded by Olson, to approve the January 15, 2026 DCC Meeting Minutes. All voted in favor. Motion carried.

b. Wait List Lottery

Commissioner Peterson pulled name tags, Hentz read the names, and Olson and Castellano recorded the order of the names as drawn: The order of names and position at the end of the wait is as follows:

2026 Mound Dock Program Wait List Lottery Results			
1	Bottenfield, Brian	20	Cordahl, Chris
2	Key, Christy	21	Hindi, Talia
3	Boyle, Michaela	22	Paul, Jacob
4	Holley, Sean	23	Engelhart, Bob & Susan

5	Menard, Paxson	24	Bongard, David
6	Hyland, M. & Weber, R.	25	Mailey, Rhiannon
7	Sorem, Ron	26	Siegrist, John
8	Vershum, Ray	27	Dirks, Jason
9	Wittchow, Andrew	28	Crissinger, Mike & Stephanie
10	Johnson, Bryce	29	Lemmer, William
11	Gullikson, Katie & Rob	30	Testin, Meredith & Tyler
12	Brehmer, Noah	31	Barton, Daniel & Alexis
13	Hamrick, Troy	32	Naples, Patricia
14	Reichert, Bailey	33	Smith, Mitchell & Mackenzie
15	Koegan, Sean	34	Anderson, Logan
16	Samuelson, Mitchell	35	Robinson, Lisa
17	Woolley, Christopher	36	Bresky, Seth
18	Bratsch, Joel	37	Richards, Brenda
19	Silonis, Kegan	38	Efnor, Jason

c. 2026 Brighton Commons Rip Rap Project Update

Kelly said the two abutter groups have chosen JK Landscaping for the 2026 rip rap project. Kelly said the abutters at 2885 and 2893 Cambridge Lane want to have fitted rip rap while the abutter at 2945 Cambridge will go with standard rip rap. Kelly said he has spoken to the abutter at 2893 Cambridge about adding the 15' of the Monmouth Road Right of Way to the project. Kelly added he would like to get that portion completed this season since the project with the added 15' would still be within the City Council approved budget.

Discussion ensued regarding the remaining future projects on Brighton Commons. Kelly said he estimates just two more projects, one each for the next two years will be needed to complete the stretch of shoreline from Manchester Road north to Wychwood Beach.

Kelly asked the DCC for approval of the addition of the Monmouth Right of Way to the project.

MOTION, by Hentz, seconded by Peterson, to approve adding the additional 15 linear feet of Brighton Commons at the Monmouth Road Right of Way to the 2026 Rip Rap Project scope. All voted in favor. Motion carried

d. Discussion on Increasing non-abutting sites in the Dock Program

Kelly said there may be no openings in the dock program this year as nearly every license holder reapplied this year. Kelly said there is one dock site on Excelsior Commons which wasn't removed but might be taken by the dock license holder at Beachside in 2025. Kelly explained that the license holder wanted to take a dock site instead of using the slip which will be placed on the site this season.

Olson said he is concerned about people on the wait list being discouraged due to the low or no movement into the dock program.

Kelly discussed the limited options in the Dock Program for adding non-abutting sites.

Kelly listed the following sites:

- Lakeside Access – This site is on Three Points and is a two-boat straight dock multiple slip which has two watercraft. Kelly said there were three and four watercraft at this site. Kelly will look into adding another two watercraft this season.
- Crescent Commons – This is another site on Three Points. Kelly said this site is on the north shore of Harrisons Bay at the intersection of Sumach Lane and Sparrow Lane. Kelly said there is a significant amount of cattails in this area. Kelly added the two abutting properties at the north end of the commons do not have their dock sites within their extended property lines.

Kelly said he has had discussions with the abutters who own the duplex at the corner of Sumach and Sparrow. Kelly said those abutters are interested in having their dock site moved to the extended property line of their property at 1752 Sumach. Kelly said due to the amount of cattails in that area the abutters and the City would need a variance from the LMCD to put in a dock. Kelly added there are other concerns from the LMCD which would also be addressed.

Kelly added that if one or two of the abutters dock sites moved to their properties this could open up a site or two to non-abutters.

- End of Three Points Blvd. – Kelly said the dock program has five dock sites on the north side of Three Points Blvd. on North Arm. Kelly added there is City owned property which extends beyond the street end out to the point which could potentially be opened for dock sites. Kelly said the Dock Map has this listed as a “Wildlife Area” though much of the site is overgrown and has a number of dead and/or diseased trees and invasive species. Kelly said he would have to reach out to the LMCD to get its approval to expand in this area.

Kelly and the Dock Commission discussed increasing the sharing of docks, increasing existing multiple slips to add more capacity and to reclaim sites which have been discontinued over the years. There was more discussion on specific sites and how adding more shared sites could allow for more opportunities to the wait list.

7. **Announcements**

- a. Comments/Reports from Commission Members/ Council Rep: Castellano said City Council Members went to the State Capitol for City Day on the Hill to lobby legislators for \$15Million for the Water Treatment Plant project.

Castellano added the following:

- Summer Construction on Commerce Blvd. is going to impact businesses and residents. This work is part of the water treatment plant project and will be limited to one-way traffic during the construction
- The City hired a new Finance Director, Linsey Erdmann, to the City staff and a new Admin/Planning Tech, Kate Vogt who will be involved with planning and code compliance work
- Andy Drilling has been selected as the new City of Mound Fire Chief. Drilling had been the City Deputy Fire Chief. Castellano added the current Chief, Greg Pederson, is retiring.
- Orono Police Chief Corey Farniok has resigned.

Dave Olson had a question about the new slip structure at Minnetonka Flats and will they rent out the excess slips as there is only one building in place. The discussion around the issue is the number of slips at the site are allowed by the LMCD based on the amount of shoreline.

b. Comments/Reports from City Staff Liaison: Kelly said that Michael Gardner will be sworn in next week.

c. Next Docks and Commons Commission Meeting: Thursday, September 17, 2026 at 6:00 p.m.

7. **Adjourn**

MOTION, by Hentz, seconded by Olson, to adjourn the meeting at 7:15 p.m. All voted in favor. Motion carried.



Docks and Commons Commission

DCC Item 5b

To: Docks and Commons Commission Members
From: Kevin Kelly, Administrative Services Coordinator/City Clerk
Date: September 17, 2026
Subject: Mound Fire Department Dock Cover at Carlson Park

PURPOSE: The Mound Fire Department is requesting a move on the Carlson Park Multiple Slip to an outside slip and the use of a Dock Cover at Carlson Park

INFORMATION:

The Mound Fire Department has had a rescue boat at the Carlson Park multiple slip for more than two decades. It has been tied up at an inside slip "I". The MFD would like to move to the west at the end of the slip in the "L" location. The MFD would like to install a dock cover over the rescue boat. The reason for the dock cover is for Fire Crews to get to incidents on the lake faster. The MFD boat currently has a snap-on cover which delays the MFD when responding to calls on the lake.

Currently dock covers are not allowed at City Multiple Slips though the public purpose of the request does provide a strong rationale for approval of the equipment. The Carlson Park slip is one of two multiple slips which stay in the lake all year long. The location of the proposed dock cover is marked by the red X in the photo below.



Fire Chief Andrew Drilling has provided a mockup of the dock cover and a diagram of the Carlson Park Slip which are attached to this memo.

Dock Administration sought input from LMCD staff as a dock cover would be within the 20' setback allowed for dock covers. The diagram provided from the MFD appears to show the dock cover to be not compliant with LMCD setback regulations.

The LMCD provided the following guidance:

- Instead of a full dock cover the MFD could install a converted canopy which has shorter walls and does not have setback regulations
- The MFD/City can seek encroachment permission from the private property owner to the west to allow the dock cover. This permission is not permanent.
- Most likely the LMCD Board would not grant a variance of the setback regulations due to the MFD having other options for a dock cover on the Carlson Park slip.

The current licensee of slip "L" has been notified of a possible move to slip "I". The licensee's watercraft would fit within slip "I".

FUTURE ACTION:

Dock Administration is looking to the DCC for discussion and input on the proposed MFD dock cover at Carlson Park.

SUPPORTING INFORMATION:

- Letter from MFD Fire Chief Drilling
- Diagrams from MFD



MEMORANDUM

DATE: September 2, 2026
TO: Mound City Council
Mound Dock Commission
FROM: Andrew Drilling, Mound Fire Chief
SUBJECT: Mound Fire Boat Dock Slip Move

This memo is to ask for the relocation of the Mound Fire Department's boat slip at Carlson Park from Slip I to Slip L on the west end of the dock complex. The Fire Department is also requesting to add a boathouse to Slip L to better protect the boat and equipment from the elements, and to allow for faster launch times from the dock.

Background

The Mound Fire Department docks its fire boat at the Carlson Park dock complex. The fire boat is used to respond to lake emergencies of all kinds and assists with lake safety patrol shifts during busy holiday weekends during the summer months.

The current fire boat works great for the fire department and there are no plans to replace it, but the boat does need one major upgrade. The upgrade is to add a Bimini top to shade the driver and crew while they are on the water. The fire boat may spend as many as 14 hours on the water during July 4th while working its scheduled safety patrol shift.

With the addition of the Bimini top the boat cover will need to be replaced, because of the new configuration of the steering console and tower. The boat's cover is very cumbersome and time consuming to remove prior to responding to a water emergency. By allowing the fire boat to move to Slip L and allowing a boat house to be attached the fire boat will no longer need a cover. By eliminating the boat cover it will decrease the time it takes for the boat to go into service when responding to emergencies.

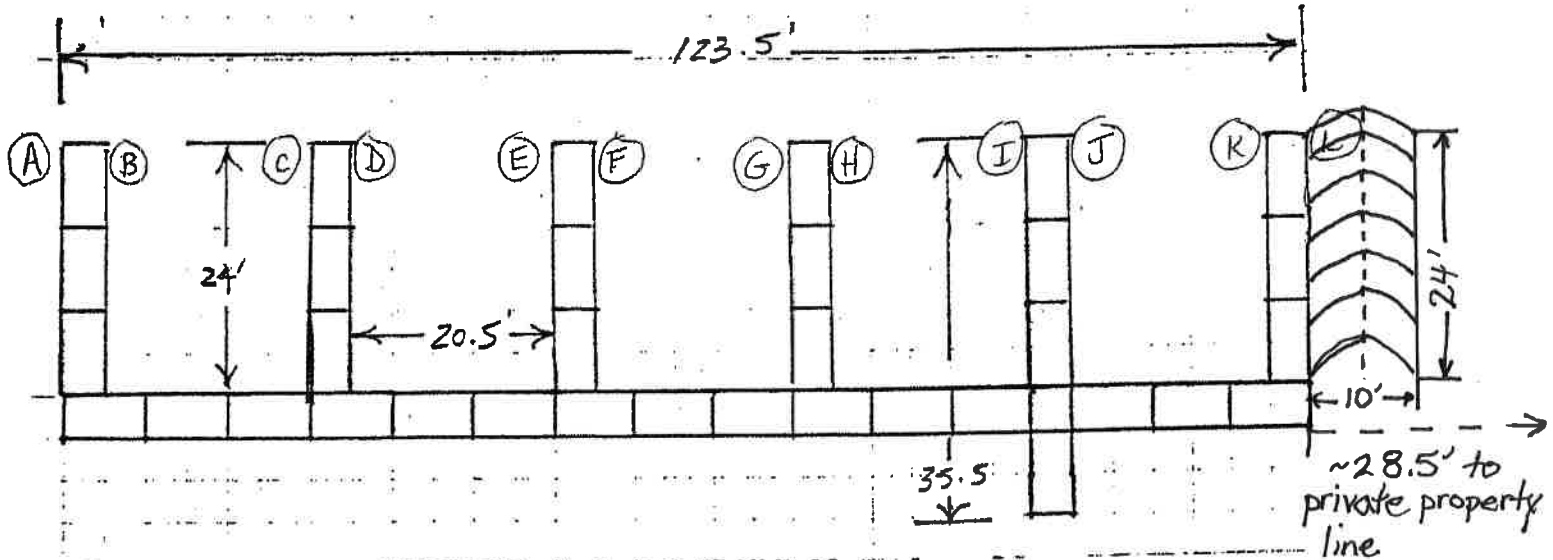
Please consider these changes as important to the fire department's goal of responding to emergencies as quickly and efficiently as possible.

Please reach out to us if you have questions.

Andrew Drilling, Mound Fire Chief

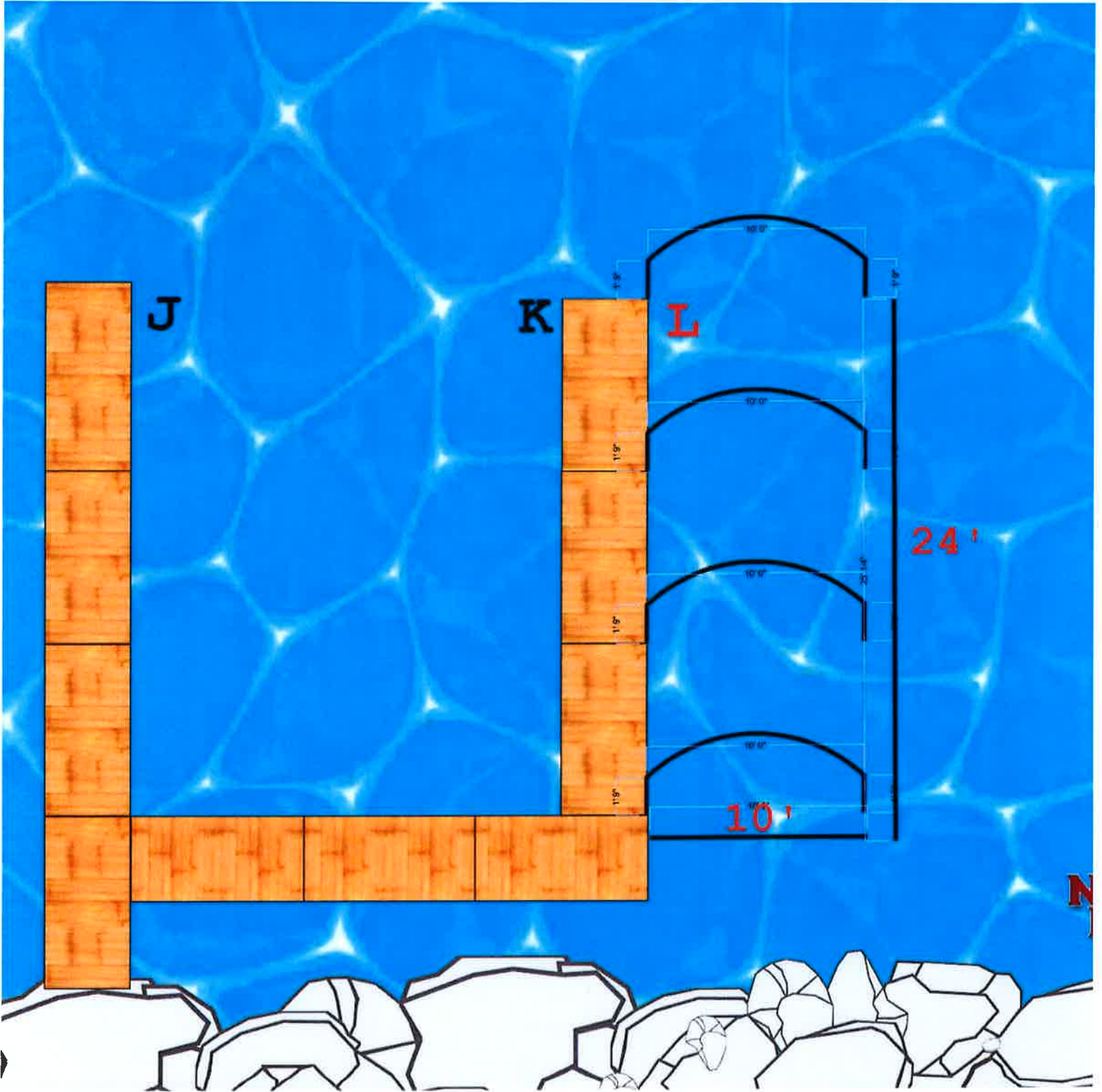
10-1-99

Carlson Park



All slips: 24' x 10'

Meets LMC
5' Set back to
Private Property





DCC Item 5c

To: Docks and Commons Commission Members
From: Kevin Kelly, Administrative Services Coordinator/City Clerk
Date: September 17, 2026
Subject: Addition of Multiple Slip at the end of Three Points Blvd.

PURPOSE: To increase available locations for wait list applicants to get into the dock program

INFORMATION: As was discussed at the March 19, 2026 DCC meeting there were no openings in the general dock program this year. Since the March meeting Dock Administration has been seeking out possible areas of public shoreline to add more dock program locations. One of the locations mentioned was the public shoreline beyond the end of Three Points Blvd. This area was summed up in the excerpt below from the 3-19-2026 DCC memo.

End of Three Points Blvd. – There are currently five non-abutter dock sites placed here. There is City property beyond the end of the street which could be utilized as dock sites. Defined as a wildlife area with many dead trees and invasive plants in this area.

Dock Administration attempted to find documentation of this location being a wildlife area but was unable to find formal City approval of this designation.

In July and August City Parks Staff removed a significant amount of invasive species (primarily buckthorn) and dead trees along 120 feet from the area depicted in the attached photos. This project has been a continuation of the improvement of the shoreline along Three Points Blvd. which has included 150 feet of removal of low value and invasive species previously. There is an approximate 325 linear feet of shoreline beyond the cleaned-up area which was left undisturbed. All of this shoreline contributes to the total shoreline count for the City license with the LMCD.

Dock Administration has been in contact with the property owner at 4901 Three Points Blvd. about the potential use of the shoreline for dock program purposes.

FUTURE ACTION: DCC discussion and feedback on the feasibility of adding the area at the end of Three Points Blvd. as a future non-abutting dock location

SUPPORTING INFORMATION:

- Photos of the area beyond the end of Three Points Blvd.

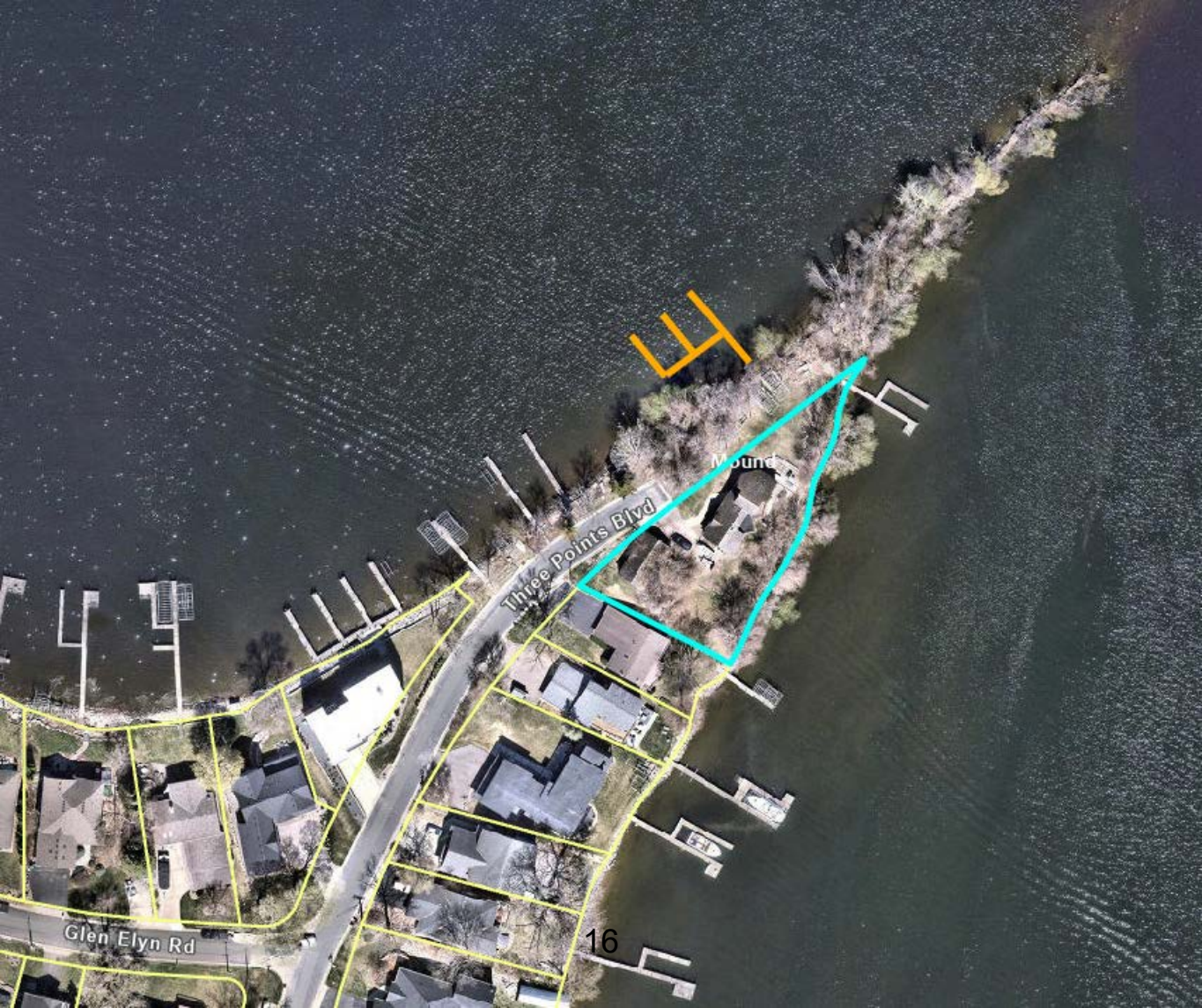












Three Points Blvd

Mound

Glen Elyn Rd

16



DCC Item 5d

To: Docks and Commons Commission
From: Kevin Kelly, Administrative Services Coordinator/City Clerk
Date: September 17, 2026
Subject: 2027 Brighton Commons Rip Rap Project and 2026 Review

PURPOSE To continue the rehabilitation of Brighton Commons shoreline

INFORMATION: The Dock Program has now completed four Rip Rap projects on Brighton Commons from 2023-2026. Dock Administration is set to continue these projects on Brighton Commons for the next two years.

The City has reached out to three abutting property owners at 2901, 2911 and 2921 Cambridge Lane to inform them they are the next portion of shoreline for stabilization. These abutting properties are contiguous properties.

The project area is listed below:

North to South – Linear shoreline lengths of Project Area

70' – 2901 Cambridge Lane
50' – 2911 Cambridge Lane
40' – 2921 Cambridge Lane

FUTURE ACTION: Dock Administration is seeking DCC approval for the restoration of Brighton Commons shoreline from southern boundary of the Monmouth Road ROW to the southern boundary of 2921 Cambridge Lane and to seek bids from qualified contractors.

SUPPORTING INFORMATION:

- Letter to abutting residents on Brighton Commons
- Aerial view of project area



August 28, 2026

Dear Brighton Commons Abutting Property Owner,

The Dock Program has been conducting rip rap projects for the past four years on Brighton Commons. The City has earmarked the commons property north of Manchester Road to Wychwood Beach as needing shoreline stabilization. These projects have been financed through cost shares between the abutting property owners and the City Dock Fund. The Dock Fund is funded mainly through annual Dock Program license fees. The Dock Program would like to continue with Brighton Commons rip rap cost shares in 2027. These projects have been permitted through the Minnehaha Creek Watershed District and have met guidelines for rip rap projects.

There is still two segments of commons property the Dock Program would like to complete until all of the shoreline is stabilized. The Dock Program completed an analysis of the public shoreline in 2013 and in subsequent years and has deemed Brighton Commons as an area of need for shoreline stabilization. The emphasis on Brighton Commons was due to the poor quality of the rip rap and the amount of activity/wave action in the lake which is impacting the shoreline.

The projects which have been completed are listed below:

- The 2023 Brighton Commons Project included the commons adjacent to 2851, 2855 and 2867 Cambridge Lane.
- The 2024 Brighton Commons Project included the commons adjacent to 2927 and 2933 Cambridge Lane.
- The 2025 Brighton Commons Project included the commons adjacent to 4994 Manchester Road north through to 2957 and 2971 Cambridge Lane
- The 2026 Brighton Commons Project included the commons adjacent to 2945, 2885 and 2893 Cambridge Lane and the Monmouth Right of Way

This leaves the commons property just south of the Brunswick Road right of way and the three adjacent properties south of the Monmouth Road right of way. The addresses referred to above are as follows:

- 2873 Cambridge Lane
- 2901 Cambridge Lane
- 2911 Cambridge Lane
- 2921 Cambridge Lane

The Dock Program has budgeted funds to complete the next section of rip rap adjacent to the Brighton Commons abutting properties at 2901, 2911 and 2921 Cambridge Lane.

In previous years projects the Dock Fund and abutting property owners worked out a cost-share to pay for those rip rap projects and has included the City paying for standard rip rap. The following area run down of these payments.

- The cost share offered in 2023 was \$125.00 a linear foot.
- The cost share offered in 2024 was \$142.00 a linear foot.
- There was no cost share in 2025 as the portion of Brighton Commons completed included non-abutting dock sites. Two of the abutters paid for upgraded “placed” field stone.
- In 2026 the Dock Fund paid for standard rip rap for the portion of Brighton Commons which included one non-abutting dock site and two abutting sites. The two abutters paid for upgraded “placed” field stone.

Dock Administration will present the 2027 rip rap project at the September 17, 2026 Docks and Commons Commission meeting. Typically rip rap projects have been completed during the off season in order to not impact your enjoyment of the lake during peak season.

Please contact me with any questions or comments.

Sincerely,

Kevin Kelly
City of Mound
Administrative Services Coordinator/City Clerk
(952) 472-0613
kkelly@moundmn.gov



Docks and Commons Commission

DCC Item 5e

To: Docks and Commons Commission Members

From: Kevin Kelly, Administrative Services Coordinator/City Clerk

Date: September 17, 2026

Subject: DCC Member Terms Expiring

PURPOSE: As Docks and Commons Commission Members terms expire each year the City Council will select candidates to fill the open three-year terms.

INFORMATION: The three-year terms of Docks and Commons Commissioners Dave Olson (non-abutter) and Jesse Jensen (abutter) will expire at the end of the year.

The City Council amended City policy on appointments to City Commissions in 2025. As vacancies occur for Commission positions the City will post/publish the openings on various public platforms.

Prospective candidates, including currently serving Commissioners, are required to complete application materials and will be chosen by the City Council for interviews.

The interview date for DCC candidates is tentatively scheduled for November 10th.

FUTURE ACTION The City Council will consider candidates and make official appointments after the conclusion of interviews.